

## WRPC Board Meeting Minutes

October 2, 2020

8:45 AM via Zoom

WRPC Attendees: Krysta Lapcevic, Kelly Rafferty, Kristina Plackter, Jill Gibson, Roxanne Christophe, Amy Kuhns, Brittany Simmons, Christine Browne, Gina Gabriel, Meredith Lapointe, Naza Sheriff-Mohiuddin

Attendees: Jim Manheimer, Carol Brown, Liz Daust, Bobby Bardenhagen, Meighan Baldwin, Stacey Zarrin, Alex Aranoff, Alexandra Reidel, Caitlin Li, Christopher Gade, Elizabeth Colantoni, Jennie Bishop, Tiffany Klohn, Trish Kelly, Rebecca Reategui, Stephanie Yamout

Call to Order: 8:49 AM

### Action Items:

- Motion to approve of [09/11/20 WRPC Meeting Minutes](#)
  - Motion Approved
- Motion to approve of Christine Chalmers, Board Secretary, 2020-21
  - Will vote offline
- Motion to approve of Gina Gabriel, VP Operations, 2020-22
  - Will vote offline

### Presidents' Report:

Kelly Rafferty and Krysta Lapcevic

- Farewell to Rebekah Ko, VP Operations
- Helping Hands - Needs more volunteers to help families
  - Email Amy Stuffmann [amystuffmann@gmail.com](mailto:amystuffmann@gmail.com)
- School Picture Days - October 5 and 19
  - See details below

### OUSD Board News

Discussion and Question and Answer

Carol Brown and Liz Doust from Opening Committee

- Recap of OUSD Return to School Hybrid Plan & Timeline shown in OPEN Plan
- Liz: Dr. Seaton proposed starting the hybrid on campus model after the first grading period ends. That would line up with TK and K starting November 9th for a couple of weeks then gradually phasing in later grades 1-5. Exact dates have not been 100 percent confirmed. Hybrid on campus schedule will have A and B (am pm) cohorts. This A and B cohort still stands now. This will be up for discussion on Monday 10/5's Orinda USD Board Meeting.
- Questions from attendees:
  - Will the hybrid schedule planned be the same for all grades?

- Schedules will be different for OIS vs elementary. Elementary schedule is K-5. Right now is consistent for all elementary grades.
- Safety concerns with compromised loved ones: Possibility of cameras in classrooms so teachers can be live is being discussed. Looking at options.
  - Liz: idea has merit but may not work. We, OUSD School Board, are open to thinking about it. Large cost to that. Teachers may not be comfortable. Trying to be creative and innovative. Up for discussion.
- IEP's: Prioritizing kids in SDC and highest level of needs. Hoping to bring these students back as soon as possible. Contact Dr. Nerheim (925) 258-6218 or email her if you want your questions answered.
- Mr. Manheimer's thoughts on hybrid and distance learning::
  - 3 hours per cohort and cohorts A and B.
  - Mr. Manheimer doesn't anticipate many modifications to cohorts.
  - Looking how to do TK differently but looking at how.
  - Cohort times locked from 8-11, 12-3.
  - What we did in the beginning of the year may need to change.
    - May have to re-establish class lists.
    - Expect the vast majority of teachers to go back to in-person instruction.
    - Distance learning head count may change class lists.
    - Intent to keep A (AM) and B (PM) cohorts correlating to alphabetical order by last name. At this point we can not accommodate requests but if there are pressing reasons contact Mr. Manheimer.
  - Dr. Seaton's FAQ email is helpful. Look for that email if you are struggling with answering the parent survey on returning to school.
- Online learning platform for distance learning:
  - Goal is to have students with an OUSD teacher for distance learning.
  - Hope to have similar distance learning experience as now.
  - Surveying parents now for in-person hybrid or full distance learning.
    - Depending on how numbers come back, we might have to go hire a 3rd party provider but that provider will still have live instruction and an OUSD teacher would be attached to the 3rd party distance learning provider.
- Expectations of parents when not on campus during in-person hybrid model (what are parents expected to do for the non assigned on campus time?):
  - Mr. Manheimer: Students will have distance learning work. When children are not on campus there will be projects. Freckle, various projects at home, or STEM work.
    - Teachers will be working 8-3. Teachers can not do 2 full programs.
    - Potential to have classroom live but can not guarantee it but we are intrigued.
- Will the distance learning schedule stay the same?
  - The hope is yes, especially in elementary school.

- Mr. Manheimer: There seems to be a lot of anxiety around a 3rd party distance learning provider. Fuel ed, a 3rd party distance learning provider, can be a positive experience.
- Can you change your initial method of instruction after the selected method start date? Can you start in January for an in-person hybrid model if the in-person hybrid model started in November?
  - Mr. Manheimer: It is not ideal to hop in. Class lists and staffing are made based on survey responses. Must decide on campus or distance learning and stick to selected method of instruction.
  - Liz: We understand situations change all the time, the district is always willing to work with families. But we want you to stick with a choice but understand the future is still unknown.
- Attend October 5th's Orinda USD Board Meeting for continued discussion.

## **Technology**

### Bobby Bardenhagen, OUSD

- Confirm required 2020-21 tech purchases
  - 1:1 ipad for classroom was recommended but it might be possible that during the 3 hours of onsite instruction, ipads may not play a primary role. Kids want social interactions not on a screen.
  - Mr. Manheimer: TK-2nd grade: we do not see a need for 1:1 ipads. Teachers want kids interacting. We still need access to ipads for TK-2nd due to pre-teaching of specific ipad apps for home use.
    - Possibly acquire/count for ipad use to be equal to cohort head counts.
      - Bobby is in support of this. Bobby agrees that with added screen time and what students have been exposed to, it is time to give students a break from screens.
  - Will get inventory of ipads to know where we stand. There is a good chance Wagner has enough if we count for cohort groupings vs 1:1 but we will check inventory.
- Device Cleaning
  - Concern with cleaning ipads frequently. It is ideal to not saturate devices with liquid wipes, but ipads are forgiving with this.
  - Chromebooks are not forgiving to frequent cleaning. Cleaning protocol would be ideal to salvage computers.
- Grades 2nd-5th use ChromeBooks
  - ChromeBooks are needed 1:1 for word processing.
- Anticipated 2021-22 tech purchases
  - Bobby: we do not want to purchase equipment we might not use past covid-19.
  - Great to get creative but will purchase items that are necessary.

## **Principals Update**

### Jim Manheimer

- Came to campus today, 10/2, to find a broken window in the new portable.
  - Possible break in or ball hit broke the window.
  - Under investigation.
- Hiring
  - Hired IA for 3rd grade teachers.
  - Wagner still needs to hire a head custodian, intervention IA, classroom IA, and library tech
    - 2 strong candidates for head custodian
      - Hopeful to hire before students are back on campus.
    - Library tech position has possible candidate
  - Kindergarten teacher, Mrs. Hydock, extended leave
    - Need to hire credentialed kindergarten teacher to start in November to the end of the year.
- Read Teammates and Amazing Grace to classes
- Picture Days
  - Oct 5th and oct 19th
  - Procedures to follow for picture day are in e-new.
    - There will be 2 waves of students for each scheduled time per class. Instructions on time and wave were sent from classroom teachers.
    - If you can not attend we will work with the photographer or a parent can the students picture.
- Halloween will be celebrated Oct 30th
  - 10:20-11:30 car parade in grade level waves, circle tear drop then drive away.
    - 5th: 10:20, 4th: 10:35, 3rd: 10:50, 2nd: 11:05, 1st: 11:20, TK K: 11:35.
  - 12:20-1:15 classroom parties
  - Teachers are still working on figuring out the structure of the day.
    - Might end the day earlier due to lack of focus after the parade.
- Halloween classroom parties
  - Class party items will go home the week before the party with the work pickup.
  - Need volunteers for craft distribution across all grade levels.
    - Volunteer hours: only a couple hours of your time.
  - Donations will support class parties.
- oct 12th professional development day
  - Various training and long range planning time
- Flag salute Monday 10/5
  - Teachers will show pre-recorded video to class at teachers' decided time.
- Helen L Statue
  - stolen from Wagner off it's pedestal 2 years ago, looking to purchase a new statue now.
  - 2 statue options (girl with bird, 2 girls reading)
    - 2 girls reading preferred from the Zoom group.

## Halloween 2020

### Ari Hatton & Brittany Simmons

- Class Parties - Format, Ideas/Inspiration, Budget, Volunteers
  - Format: break out sessions, rotate through stations virtually
    - We need parents leading the break out rooms, leading bingo or craft directions via zoom.
  - Some grade levels will be doing the same craft.
- All School Car Parade - Logistics, Decor, Favors
  - Borrowing decorations
  - Looking for big things that blow up that can be easily seen from cars.
  - Getting out cows and will decorate the cows
  - Ordered pencils and lollipops for Debbie or Mr. Manheimer to pass out
  - Ari needs extension cords
  - Bubble machine and music provided by Jim/WR
  - Logistics email to come in detail from jim

### **Fundraising**

#### Amy Lightbody Kuhns

Fundraising Commitments - Deposit & Pledge Revenue

- Family Participation Rates
  - 40% participation rate for our school
  - \$453,000 raised
- Video - How donations are used during distance learning
- Magnets will be available on campus during picture days.

### **ONE Report**

#### Meighan Baldwin

- Community Dashboard
  - 50% of community goal
  - Posters going up, discussing strategies with neighboring communities, met with VPs of fundraising from orinda schools to share ideas
- ONE activity updates & volunteer needs
- Job: comment on facebook or email meighan

### **Family Connections**

#### Ari Hatton

- Wagner Gear Distribution to happen at school on 10/5 during picture day
  - Sold almost all of the back stock but there are lots of gaiters, and hats, left to sell.
- Book Fair scheduled October 5 - 16
  - Scholastic for kindergarten
  - Follet for other grades
  - Reading level spreadsheet distributed to find leveled books
- Trash Cans

- Refunded 360\$ check from garbage can bc of color

**Meeting Adjourned at 10:21 AM**