



**WAGNER RANCH**  
elementary

A PLACE for EVERYONE

WRPC BOARD MEETING MINUTES  
Friday, October 5, 2018

**Attendees:**

Julie Rossiter	Liz Daoust	Katie Gardner	
<b>Board Members</b>			
Laura Allaire	Meighan Baldwin	Jill Gibson	Ari Hatton
Patty Holman	Sally Hua	Kelly Kiang	Jim Manheimer
Jenny Mathews	Rachel Palmer	Rebecca Reategui	Susan Son
Amy Stuffmann			

ITEM	ACTION
<b>CALL TO ORDER 8:30AM</b>	
<p><b>STEAM TOSA Katie Gardner presentation</b></p> <ul style="list-style-type: none"> <li>● See attached for presentation of “What STEAM is and why it is important”. At Wagner, STEAM program will manifest as “Innovation Lab.”</li> <li>● STEAM is more than just an acronym, i.e. it is a practice of how to think, how to find information, and how to learn. <ul style="list-style-type: none"> <li>○ Approach: 1) start with a problem, 2) solve with math, tools, engineering, etc. 3) create a solution</li> </ul> </li> <li>● Until Wagner “Innovation Lab” space has been created, mobile carts will be brought into classrooms. Carts will contain rotating series of parent-donated materials/tools and are not grade specific. K.Gardner presented example of mobile cart which has 3 pegboard sections located on side of cart. <ul style="list-style-type: none"> <li>○ Top section = tools for adult use only</li> <li>○ Middle section = tools that students can use after being trained in use – with privilege that can be given and revoked</li> <li>○ Bottom section = tools all students could use</li> </ul> </li> </ul> <p><b>WAGNER INNOVATION LAB</b></p> <ul style="list-style-type: none"> <li>● J.Manheimer presented timeline for Innovation Lab. See attached. <ul style="list-style-type: none"> <li>○ Current Science Lab to become dual use as Science/STEAM lab, i.e. a place where kids can make a mess.</li> <li>○ Committee will visit other school STEAM labs on 11/8 and then present proposal to WRPC Board for input and approval.</li> <li>○ Funds available for lab depend on amount raised at Bandit Bash.</li> <li>○ Estimated cost per cart is \$600.</li> <li>○ Goal is to have Innovation Lab ready for use by April/May 2019.</li> </ul> </li> <li>● K.Gardner presented examples of STEAM labs at other schools and noted the following: <ul style="list-style-type: none"> <li>○ Storage is critical and must be flexible. Bins, cubbies, glue gun space, and hanging wall for tools are ideal.</li> <li>○ Flooring materials such as wood and carpet are helpful for delineating spaces in room but also for providing feeling of warmth in room.</li> </ul> </li> </ul>	

<ul style="list-style-type: none"> <li>○ 3 categories make up lab space: tools, furniture/physical space, and other.</li> <li>● J.Manheimer noted that adequate power supply is important and that outlets would ideally be located in the ceiling so that cords hang from above.</li> </ul>	
<p><b>Measures E&amp;I Update from J.Rossiter</b></p> <ul style="list-style-type: none"> <li>● J.Rossiter related that recent 2018 CAASPP test results place Orinda School District 2<sup>nd</sup> in state for English/Language/Arts(ELA) and 7<sup>th</sup> for Math – in district division of schools with over 500 students. Saratoga/Los Gatos ranks 1<sup>st</sup>. 88% of Orinda students meet standards in ELA and 85% meet standards in Math.</li> <li>● J.Rossiter clarified that proceeds from bond can be used to reimburse staff if they are working on project construction but will not be used for salaries.</li> <li>● A.Hatton suggested contacting Richard Coleman (author of the Icon) for increasing awareness and support of Measures E&amp;I within community.</li> </ul>	<p><b>J.Rossiter</b></p>
<p><b>Principal’s Report – Jim Manheimer</b></p> <ul style="list-style-type: none"> <li>● Emergency water tanks have been filled with water.</li> <li>● Brian Inglesby is now Director of Personnel on 0.6 basis for school district. He was previously in district office as Director of HR/Student Services.</li> <li>● OIS principal interviews are being conducted and recommendation to be submitted to Board on Monday 10/8.</li> <li>● Wagner @ Miramonte sports event:</li> <li>● Suggested 2 events with “kids tailgate,” i.e. one for boys’ team game and one for girls’ team game. Basketball for winter and baseball for spring.</li> <li>● Summit Counseling starts 10/25: <ul style="list-style-type: none"> <li>○ Rupa Robbins (post-doc fellow) will lead 20-25 min. group sessions- 1x/week on Thursdays for 6-8 week sessions – to deal with anger management and impulse control for students who have been identified as requiring “Tier 2” intervention by teachers. 1-2 students may require individual attention.</li> </ul> </li> <li>● Sandy Hook Promise: <ul style="list-style-type: none"> <li>○ Group primarily focuses on mental health of students in middle and upper schools and has started talks with District.</li> <li>○ Sees opportunity to start at elementary level with saying “hello” to a student in isolation.</li> </ul> </li> <li>● Intervention Week: <ul style="list-style-type: none"> <li>○ Noted push to keep class sizes small at max. 20:1 is the standard, however during the year 2 classes have increased to 21:1. In this atypical situation, District pays for extra aide for help 1hr/week and teacher is compensated for additional student.</li> </ul> </li> <li>● Helen Laird statue: <ul style="list-style-type: none"> <li>○ 2 options proposed for WRPC approval. Option A is work of African sculptor at \$1300 and Option B is statue of girl with butterfly. Board indicated concerns that both statues would be climbed and did not approve either option.</li> </ul> </li> <li>● Adopt-a-Flower-Bed: <ul style="list-style-type: none"> <li>○ 1 gardener serves district and is unable to maintain flowerbeds outside of classroom spaces. Suggested offering flower beds to families to “adopt” and maintain. Plaque of family name would be installed at flowerbed.</li> </ul> </li> <li>● Fingerprinting: <ul style="list-style-type: none"> <li>○ Costs will not be covered at \$15/person. A.Stuffmann suggested eliminating the separate \$15 fingerprinting cost and rolling into field trip costs.</li> </ul> </li> <li>● Tier 2 intervention for struggling readers has been established –Stephanie Sado,Diana Volovelskay to work with students who required additional help.</li> </ul>	

<p><b>President’s Report – Meighan Baldwin and Jill Gibson</b></p> <ul style="list-style-type: none"> <li>● September Minutes approved.</li> <li>● M.Baldwin and J.Gibson reminded Board members to submit goals for the year as Presidents want to provide support in accomplishing member’s goals.</li> <li>● “What you do matters” slogan should be thought of as “What we contribute matters” to encourage more people to volunteer.</li> <li>● J.Gibson, inspired by Jemina Kiss’s #plasticsfree, proposed effort to eliminate plastics from Wagner campus. Suggestions for implementation include: <ul style="list-style-type: none"> <li>○ Plastic-free class parties – promoted on Room Parent level.</li> <li>○ Flyer and/or E-Rancher section that highlight tips for reducing plastics.</li> <li>○ Eliminate plastic souvenirs from Roundup and other school events.</li> <li>○ Schedule Jemina Kiss or another informed person speak at Wagner.</li> </ul> </li> </ul>	
<p><b>WR Play update - Laura Allaire and Sally Hua</b></p> <ul style="list-style-type: none"> <li>● Bay Area Children’s Theater is recommended company for play production. Other companies considered were: Peter Pan, CAL Shakes, BACT, Diablo. <ul style="list-style-type: none"> <li>○ Registration costs paid to vendor will be lower, but registration fee charged to parents may stay same as last year’s \$300 to keep scholarship opportunity. L.Allaire is currently working with P.Holman on budgeting.</li> <li>○ November 1 = auditions</li> <li>○ 5/31 &amp;6/1 = performance dates</li> </ul> </li> <li>● All want to maintain community building aspect of event so S.Hua and L.Allaire are trying to determine how to maintain parent participation.</li> <li>● L.Allaire confirmed materials and sets from production would not remain at Wagner after show. Also Mara Plankers is not interested in being paid to help with costumes for this year’s production.</li> <li>● S.Hua noted that ticket sales and concessions generate about \$2000 for school.</li> <li>● J.Manheimer confirmed that Mr. Pickett has been informed of playproduction direction.</li> </ul>	<p><b>S.Hua/ L.Allaire</b></p>
<p><b>OFFICER’S REPORTS</b></p> <ul style="list-style-type: none"> <li>● <u>VP Operations - Sally Hua &amp; Jenny Mathews</u> <ul style="list-style-type: none"> <li>○ Parents’ Shed cleanout: <ul style="list-style-type: none"> <li>● J.Mathews is willing to organize but cannot attend if on Sunday.</li> <li>● All agree that Teacher In-Service day 11/1 would be good date for cleanout. Debbie Wong noted school day/week would be preferable.</li> <li>● J.Manheimer suggested hiring outside company for cleaning and exterminating.</li> <li>● J.Manheimer to find out who owns storage.</li> </ul> </li> <li>○ Roaches in Bandit Club building and gym: <ul style="list-style-type: none"> <li>● S.Hua noted that company came to evaluate but does not know if insecticide was sprayed.</li> </ul> </li> <li>○ Viva Espanol: <ul style="list-style-type: none"> <li>▪ J.Mathews noted that classes are bigger and that future need may require more space such as portable classroom. J.Manheimer noted that classroom space is not available but that future portable classrooms may be space for Maker space and enrichment classes.</li> </ul> </li> </ul> </li> </ul>	<p><b>J.Manheimer</b></p>
<ul style="list-style-type: none"> <li>● <u>VP Family Connections – Kelly Kiang</u> <ul style="list-style-type: none"> <li>○ Warriors tickets: K.Kiang noted availability of \$90pp tickets on 2/10@5:30pm that do not include high 5 or tunnel experience. All agree to stay on waitlist but not pursue 2/10 tickets.</li> <li>○ Movie night: <ul style="list-style-type: none"> <li>▪ Taco truck confirmed.</li> <li>▪ Movie ideas to be emailed to K.Kiang.</li> <li>▪ New Wagner gear will be available for sale.</li> </ul> </li> </ul> </li> </ul>	<p><b>BOARD</b></p>

<ul style="list-style-type: none"> <li>● <u>Treasurer – Patty Holman</u> – not present</li> </ul>	
<ul style="list-style-type: none"> <li>● <u>VP Communications – Amy Stuffmann</u> <ul style="list-style-type: none"> <li>○ BASC discount of \$4/hr. to use Bandit for teacher (not parent sub) /employee of OUSD proposed.</li> <li>○ Update from OUSD meeting: <ul style="list-style-type: none"> <li>▪ EFO new director</li> <li>▪ SS Wellness</li> <li>▪ OUSD school website graphics to be updated. OIS has been updated and other school website to follow.</li> <li>▪ Centralized school registration system being investigated for implementation in 2019 to minimize management and manpower required.</li> </ul> </li> <li>○ Bandit Bash update: 221 tickets sold to date.</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>● <u>VP Fundraising - Rebecca Reátegui</u> <ul style="list-style-type: none"> <li>○ Bandit Bash donations and corporate matching update to be provided at next month's meeting.</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>● <u>Volunteer Coordinator – Ari Hatton</u> <ul style="list-style-type: none"> <li>○ Book Fair was a success.</li> <li>○ Volunteer positions: <ul style="list-style-type: none"> <li>▪ Webmaster – all agree this title should change and that position might change to 2 positions as current “webmaster” Huey will leave position next year.</li> <li>▪ Hot Lunch Coordinator – possibly Gina Gabriel?</li> </ul> </li> <li>○ S.Hua noted need for volunteer to manage t-shirt, snack, and ticket sales for play as well as a current 3<sup>rd</sup> or 4<sup>th</sup> grade parent volunteer liaison with Bay Area Theater for continuity in Spring 2020 play production.</li> </ul> </li> </ul>	
<p><u>Miscellany:</u></p> <ul style="list-style-type: none"> <li>● A.Hatton noted Bandit Bash might be better scheduled later in the year for 2019, possibly 1st weekend of November.</li> <li>● J.Gibson suggested bringing gifts to Bandit staff during Parent/Teacher Conference week to show appreciation. All agree WRPC slush fund to be used.</li> </ul>	
<p><b>WRPC decisions/actions:</b></p> <ul style="list-style-type: none"> <li>● WRPC September Minutes are approved.</li> <li>● WRPC funds for Bandit Bash Live Auction Chef are approved.</li> <li>● Measures E&amp;I are endorsed by WRPC.</li> <li>● \$4 flat rate BASC discount for OUSD employees is approved.</li> <li>● Use of outside vendor for spring play is approved.</li> <li>● Skipping on 2/10 Warrior tickets is approved.</li> <li>● Adopt-a-Flowerbed idea is approved.</li> </ul>	
<p><b>MEETING ADJOURNED 10:42AM</b></p>	