



**WAGNER RANCH**  
elementary

★  
A PLACE for EVERYONE

WRPC BOARD MEETING MINUTES  
Friday, November 2, 2018

**Attendees:**

Liz Daoust	Katie Gardner	Dara Slevin	
<b>Board Members</b>			
Meighan Baldwin	Jill Gibson	Ari Hatton	Patty Holman
Sally Hua	Kelly Kiang	Jim Manheimer	Jenny Mathews
Rebecca Reategui	Susan Son	Amy Stuffmann	

ITEM	ACTION
<b>CALL TO ORDER 8:34AM</b>	
<p><b>STEAM TOSA Katie Gardner update</b></p> <ul style="list-style-type: none"> <li>● Key dates:               <ul style="list-style-type: none"> <li>○ 10/25. 1<sup>st</sup> Committee meeting for innovation lab development</li> <li>○ 11/8. Visits scheduled to three (3) innovation labs in Walnut Creek and three (3) Orinda elementary schools.</li> </ul> </li> <li>● Request for two (2) mobile carts – approved by Board:               <ul style="list-style-type: none"> <li>○ \$490/each – which does not include supplies/materials.</li> <li>○ Will be short-term and on-going solution until innovation lab is built and for use afterwards.</li> <li>○ Some aids/volunteers would be required to maintain carts. TBD.</li> <li>○ Supplies, i.e. recyclable items, etc to be donated by parents. A.Hatton requested list of supplies be provided.</li> </ul> </li> <li>● Request for IA (Instructional Assistant) 15-18 hours/week or 3 days/week to follow in several months.</li> <li>● K.Gardner noted that there is no state mandated program for STEAM, but she has developed programming based on experience and has shared with other teachers.</li> </ul>	<b>K.Gardner</b>
<p><b>OUSD Board update- Liz Daoust</b></p> <p><b>October Site Council meeting update:</b></p> <ul style="list-style-type: none"> <li>● New OIS principal Stacy Wayne has been confirmed.</li> <li>● Field Maintenance by City starts in January 2019.</li> <li>● Efforts to increase substitute teacher pay progress.</li> <li>● Efforts to centralize online registration continue – with aim to have system “live” by early 2019 for 2019-20 Kindergarten registration.</li> <li>● 11/8 is next Board Coffee at Sleepy Hollow. 8:15-9:15am.</li> <li>● Parent Education Update – 11/28 @6:30-8:00pm “Raising Strong Digital Citizens in a Technology Addicted Society” presentation by Nick Zefeldt.</li> </ul>	

**Principal's Report – Jim Manheimer**

**Updates:**

- Site Council Meeting
- Kidpower and Kindness Week to occur
- CAASPP test scores results presented by David Schrag and Dr. Carolyn Seaton
- Coordination of Wagner Ranch Day at Miramonte sports event is in progress by K.Kiang.

**Curriculum:**

- Innovation Lab development continues. Refer to K.Gardner update
- 11/1 Staff Development day successful

**Facilities:**

- J.Manheimer noted that districts have policies regarding murals and will check in regards to potential WR mural on rebuilt ball-wall. Students might paint mural with supervision/direction.

**Funding Requests:**

- Request for 10 additional ipads per grade for K-2 presented by Dara Slevin
  - Total of 30 ipads requested to supplement the current 10 ipads per class.
  - 10 ipads for 2<sup>nd</sup> grade have already been approved and to be purchased for additional 2<sup>nd</sup> grade class.
  - J.Manheimer noted that teacher computer update might be greater priority than purchase of ipads.
  - Board denied request for new ipads but is open to revisiting once additional educational and time usage are presented.
- Refer to K.Gardner update regarding mobile carts
- Possible increase of current TK Aide hours of 12.5 hrs/week to ±15. There are general discussions at District level about what the standard should be as current K standard of 12.5 hrs seems inadequate.

**Miscellany:**

- Ivy Habarakada may return in January 2019

**President's Report – Meighan Baldwin and Jill Gibson**

- October Minutes approved.
- Treasurer Update:
  - 9/30/2018 Budget comparison to 9/30/2017 provided for review with note that comparison is not “apples to apples” because:
    - 9/2017 numbers did not include district salaries
    - 10/2018 Bandit Bash proceeds are not included
    - 20 more students in 2018 than 2017
  - Bandit Bash 2017 proceeds were approximately \$95K. Bandit Bash 2018 proceeds estimated at \$110K.
  - A.Hatton requested \$11K for “Party Funds” be re-assessed. M.Baldwin suggested funds not spent on teacher/staff gifts be given to teachers for book purchases instead.
- VP Fundraising Update:
  - M.Baldwin noted R. Reategui and P.Holman are working on consolidating donor information.
- J.Gibson noted that Jemima Kiss to attend December Board meeting regarding #plasticsfree.
- M.Baldwin proposed Dine-In Donate program for added school funding.
  - All agreed to consider idea and suggestions included:
    - Holding at new brewery in Moraga (A.Hatton)
    - “Pub Quiz”/Trivia night on Thursday or less busy night (J.Manheimer)
    - Suggest program to EFO for community building (A.Stuffmann)
  - A.Hatton noted concern about “spreading too thin” with additional event.
- J.Gibson reminded all of Measures E&I support showing on Monday and Tuesday morning drop-offs just off campus at driveway exit onto Camino Pablo.

<p><b>OFFICER'S REPORTS</b></p> <ul style="list-style-type: none"> <li>● <u>VP Operations - Sally Hua &amp; Jenny Mathews</u> <ul style="list-style-type: none"> <li>○ Parents' Shed cleanout: <ul style="list-style-type: none"> <li>● 4 spaces have been identified</li> <li>● A.Hatton suggested 11/13 for cleanout to dumpster</li> </ul> </li> <li>○ Bandit Club update: <ul style="list-style-type: none"> <li>● Roaches in building and gym seem to be under control now.</li> <li>● Sabu to be asked to deep clean bathrooms on weekends.</li> <li>● Winter Enrichment sign-up to open 12/1.</li> </ul> </li> <li>○ S.Hua noted that Lunchtime "how-to" video will be linked on Sign-up Genius and hosted on Wagner Website.</li> <li>○ Rachel Palmer to head Teacher Appreciation Week. J.Manheimer indicated proposed dates of 2/4-8 and 2/25-31 both work for school.</li> <li>○ J.Mathews proposed new ball fence in play area. J.Manheimer to inspect and ask maintenance about replacement/increasing height.</li> <li>○ J.Gibson suggested installing lower basketball hoop for younger students. J.Manheimer to determine best location on playground.</li> </ul> </li> </ul>	<p><b>J.Manheimer</b></p> <p><b>J.Manheimer</b></p>
<ul style="list-style-type: none"> <li>● <u>VP Family Connections – Kelly Kiang – not present</u></li> </ul>	
<ul style="list-style-type: none"> <li>● <u>Treasurer – Patty Holman – not present</u></li> </ul>	
<ul style="list-style-type: none"> <li>● <u>VP Communications – Amy Stuffmann</u> <ul style="list-style-type: none"> <li>○ A.Stuffmann requested clarification of website posting responsibilities as she (and other parents) have been posting school information in addition to WRPC information.</li> <li>○ J.Manheimer indicated that Alexandra Wise maintains website and should be responsible for school posts.</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>● <u>VP Fundraising - Rebecca Reátegui – not present</u></li> </ul>	
<ul style="list-style-type: none"> <li>● <u>Volunteer Coordinator – Ari Hatton</u> <ul style="list-style-type: none"> <li>○ A.Hatton presented draft of "Coming Volunteer Positions for 2019-20". To be included in Friday folder sometime in January. List currently includes: <ul style="list-style-type: none"> <li>▪ Webmaster (with possible change in title name)</li> <li>▪ VP of Fundraising</li> <li>▪ Co-Chair to Operations</li> <li>▪ Bandit Bash Co-Chairs. Noted that Bandit Bash event may change depending on EFO Gala in May 2019</li> <li>▪ Incoming Kindergarten Playdate Chair-</li> <li>▪ Teacher Luncheons</li> <li>▪ Lost and Found</li> </ul> </li> <li>○ J.Gibson noted a volunteer with legal background might be helpful, i.e. in reviewing play contracts, etc.</li> </ul> </li> </ul>	
<p><b>WRPC decisions/actions:</b></p> <ul style="list-style-type: none"> <li>● WRPC October Minutes are approved.</li> <li>● \$2000 in funding is approved for two (2) innovation lab carts and supplies</li> <li>● Purchase of additional 20 ipads is not approved.</li> </ul>	
<p><b>MEETING ADJOURNED 11:00AM</b></p>	