WRPC BOARD MEETING MINUTES

Friday, November 3, 2017

**Attendees:**

Jim Manheimer Jenny Mathews Kelly Kiang Patty Holman

Meighan Baldwin Larissa Kosla Sally Hua

Amy Stuffmann Rebecca Rateagui Ari Hatton

**CALL TO ORDER 8:35AM**

President’s Report – Amy Stuffmann and Meighan Baldwin

• Coordinating Council Report

• Request made for funds to purchase folding tables for school events. Board approved $200 for hand truck and two folding tables.

Principal’s Report – Jim Manheimer

• PLAYGROUND EQUIPMENT has arrived. It will take one week to install. Rubber to be laid after installation. Estimated finish date to be in mid-November.

• All site council positions are now full. Caroline Garvey (5th grade parent) and Celia Cornejo (classified employee)

• Wagner Ranch Site Plan – Prof development, equipment purchases and educational road map

• Caroline Garvey is new Wagner Ranch EFO rep for this year only.

• Emergency evacuation drill went smoothly overall. More walkie talkies are needed. Jim is determining quantity to be purchased.

• Unity Day led by Justin Cole was a success.

• School Messenger - Emergency Communication System. Currently training staff and conducting test to determine efficiency.

• Staffing – Aide hired to help in the resource room. SSA aides are contracted out because they are hard to find.

• Facilities – Playground equipment, electronic marquee and Kinder picnic tables are being installed this week.

• Primary playground ball wall deteriorating. New ball wall to be installed–David Wilson will be coordinating with 4th and 5th graders to have mural painted on it.

• Security cameras installed and monitoring school grounds at all times.

• Tech Night – Still in planning process.

• Garden Work Day – November 4 (weather permitting)

• International Dance for Kindness – Justin will be teaching the dance to all grades on Nov.6th. KTVU will be on campus from 9:40AM -10:10AM to film news story about the dance.

• Skateboard Science Assembly – Nov 7th

• Tech Funding Requests – K-2nd grades need more iPads. iPads are needed for art to combine digital and tangible art (STEAM endeavor)

• Helen Laird Memorial – Committee formed by parents and 2nd Grade teachers will determine how and what will replace stolen statue.

• Materials – Board discussion of current and upcoming changes in budget and funding sources for various educational/site needs.

**OFFICER’S REPORTS**

VP Operations

Sally Hua

• Board discussion on how to handle families with overdue balances for hot lunch and Bandit Club.

• Marcella Ruesga new hot lunch coordinator and going well.

VP Family Connections

Jenny Mathews

•Spanish Update – Board discussion on Bandit fees accumulated from AM Spanish Program. Should a flat fee be charged to families on top of program fee for Bandit’s processing time? Board approved 10% of Spanish Program Fee to be charged once a year to participating families which is a reduction from the14% and 12% being charged in past years for lower and upper grades, respectively.

• Warriors tickets on sale and over 75% of tickets have already been sold.

• Wagner Ranch Movie Night was a success but many children were not watching the movie and unsupervised by parents. Recommendation made to have Movie Night after daylight savings so that the movie can start earlier in the evening. Movie selection should be aimed towards younger children and run less than 90 minutes since the event appeals mostly to incoming and lower grade level families. Taco truck was a success.

Treasurer

Rays Zheng and Patty Holman

• New Book Keeper working out well but still working out kinks. Current budget does not reflect accurate numbers in some categories as the new book keeper gets up to speed.

• Overall the 2017-2018 budget is on track.

• $100K earned at Bandit Bash including funds raised by “Raise the Paddle”. Suggestion made to break apart the funds earned from Hosted Parties to determine whether a formal auction is needed in the future.

• Changes have been made to recording processes for Bandit Fees.

• Pay raises for aides and teachers (Class 5 vs. certificated teachers) happening this year.

Volunteer Coordinator

Ari Hatton

• New Hot Lunch Coordinator – Marcella Ruesga

• New VP Communication – Jill Gibson

• Still need 4th/5th Grade Play Parent Producer, Auction Chair and RevTrak Coordinator

• Suggestion made that the RevTrak Coordinator be a paid position or find another software system. Board is considering the use of software currently being used by Glorietta.

• Round UP- Discussion about the use of feeder fish and how to best care for fish leading up to event. To be discussed further at Round Up Committee meeting.

VP Fundraising

Rebecca Reátegui

• 70% participation in Parent Club Donations. E-mails to non-participants will be sent out this month.

VP Communications

Jill Gibson

• Welcome and Introduction.

• Coordinating Council – Reviewed CAASP testing scores. Math and Tech Coaches – OUSD Parent Clubs are requesting more transparency and tangible results on educational value of math and tech coaching. Cirriculum director is researching what the coaches do and how their value can be measured.

ADJOURNED 10:30AM