WRPC BOARD MEETING MINUTES

Friday, March 3, 2017

**Attendees:**

Jim Manheimer Rays Zheng

Mara Plankers Meighan Baldwin

Amy Stuffmann Christine Gkatzimas

Justin Cole Kiley O’Meara

Patty Holman Hillary Weiner (OUSD School Board Rep)

**CALL TO ORDER 8:50AM**

**Fifth Grade Presentation for Lunchtime Smoothies**

* Smoothie Crew – 118/120 4th and 5th grade signatures to support smoothies at lunchroom
* Seasonal fruits to cost save – no dairy, OJ
* Friday Smoothies starting in April through end of year – pre order system on Tues or Weds to tell Chef Basil
* Blender assessment and cost evaluation – Selling price of $2.75 - $3/smoothie – Sodexo wants $1-2 profit. Cost of $1.80 - $2.00/smoothie($2 for straws, lids, fruit, juice). Would also need at least 2 blenders
* Patty said we may have approved $300 for lunch supplies/equipment– PC may need to vote on additional funds
* Items to be discussed at April’s board meeting:

1) Requesting funds for blender or loan them money to be paid back by profits

2) Would PC want a cut of profits?

**Principal’s Report – Jim Manheimer**

* **Site Council** - School climate survey (out in Mid-April) – looking at homework policies and procedures, fundraising questions
* Dr. Seuss Birthday
* **Assemblies** – Orly Wahba (March 7, 9:15am and 10:30am) (WRPC sponsored), Cultural Tales from Around the World – April 12th (OUSD sponsored)
* **Enrollment/Staffing** – Amanda, Maple (still TBD – waiting for permanent positions) – Strong K enrollment and TK (60 K next year – projected 70 for fall; 10TK) – challenge with spacing but Room 11 available if needed
* **Funding Requests** – Teachers’ computers ($250 to refurbish; $1100 to replace) – request from PC $5000 – requesting funds from Tech Fund. Patty requesting from Jim a Tech Plan prior to approval– knowing computer leases and projected funds needed on an annual basis. Jim has a Tech Inventory – Could we create a plan from what inventory we know? Doc Cams and Smart Boards are wearing out – need to evaluate. Student hardware is set for now.
* **Set Tech Night** date as 5/4/17 (tentatively, perhaps in lieu of Science night – board agreed upon Tech
* **Update on Security cameras –** Jim is speaking with Dr. Seaton regarding OUSD board spending and city spending

**President’s Report – Mara Plankers and Amy Stuffman**

-**Fundraising Planning** -

 -District level - Two taskforce workshops to structure a fundraising plan

 - Patty and Amy attending Glorietta Auction to evaluate

-3/15 Fundraising Meeting re Bandit Bash/Hosted Parties/Teachers/etc. Hosted party signups at Round Up and on RevTrak

-**Filling Board Positions** –

Need VP Operations, Volunteer Coordinator and Family Connections – various potential candidates discussed

-**Discuss Maker's Faire funding request-** $3500-$4000 additional request for t-shirts and bags declined by Board

-**Parent Ed - March 22** - Mindfulness at Del Rey (free) with Tanuka Gordon

-**May 5 Board Meeting** - OIS PC visit and early start @ 8:15AM

-**Spring Sing –** 10 front row seats $25/seat for each of two performances – will go up on RevTrak. Will discuss how we offer up School Play seats as well.

- **School Play** – budget tracking so far

**OFFICER’S REPORTS**

VP Operations

Christine Gkatzimas

* BASC, Enrichment, Lunch – looking at ways to improve processes
* Empower teams - let them know how things operate at school level/district/PC
* Hot lunch – need to redistribute work to Treasurer (Mealtime audit) or Sodexo. Need to find someone to be vendor liaison with Sodexo. Also need to evaluate the need for Krista’s role.
* Pitched district on Field Trip Funding online via RevTrak – could we streamline requests?
* Spanish – other schools are outsourcing to Viva. Kathy Marshall helping evaluate Spanish curriculum at District Level.

VP Family Connections

Justin Cole

* Warriors Game a huge success
* Wants to use Cows for Round Up
* Ari suggested that each grade decorate cows every week as lead-up
* Walk-A-Thon, Friendship Day upcoming – Ms. Fazio could lead Walk-A-Thon?
* Coffee Connection? Maybe Walk-A-Thon Day? Smoothies?

VP Communications

Kiley O’Meara

-**Coordinating Council** – evaluating district and state policies. Getting test scores back and feedback - intent to capture growth. Aligning with math and new science standards. Parents could receive individual feedback on their children. Replacing the API index and providing more transparency – giving more details on campuses, environment. Also, expanding site surveys on fundraising.

Treasurer

Rays Zheng and Patty Holman

-Taxes filed for 2015-2016

-Will need approval for final 2016 financials at the next board meeting

-Approval for 2017-2018 budget at the next board meeting (4/14). Parent body approval at the May meeting.

-Need to vote on Maple Lai’s contract for next year

Volunteer Coordinator

Meighan Baldwin

**Soul Cycle Promotion**

- Could we do a Hosted Party? Kinder Playdate?

- Position it differently –make it a donated auction item (2nd grade ride – Kiley will co–host)

**MEETING ADJOURNED AT 10:30am.**