



**WAGNER RANCH**  
 elementary

A PLACE for EVERYONE

WRPC BOARD MEETING MINUTES  
 Friday, January 11, 2019

**Attendees:**

Rachel Palmer	Krista Mahlberg	Chef Basil	
<b>Board Members</b>			
Meighan Baldwin	Jill Gibson	Ari Hatton	Patty Holman
Sally Hua	Kelly Kiang	Jim Manheimer	Jenny Mathews
Rebecca Reategui	Susan Son	Amy Stuffmann	

ITEM	ACTION
<b>CALL TO ORDER 8:33AM</b>	
<p><b>Teach Appreciation Week Update – Rachel Palmer</b></p> <ul style="list-style-type: none"> <li>R.Palmer confirmed dates as 2/25-2/31</li> <li>Budget of \$2000 to be spent on Amazon gift cards except for \$100 to be spent on décor, etc, and decorated cookies made by R.Palmer. Staff/teachers confirmed that they prefer to receive money instead of massages.</li> <li>Weekday themes/treats to be:               <ol style="list-style-type: none"> <li>Monday – We Love Staff/Teachers</li> <li>Tuesday - Flowers</li> <li>Wednesday – Wear teacher’s favorite color and help teacher</li> <li>Thursday – Notes</li> <li>Food everyday of the week, i.e breakfast (TK-K)/ lunch soup (1<sup>st</sup> grade), and 2<sup>nd</sup>-5<sup>th</sup> have their own days of providing food breakfast and lunch.</li> </ol> </li> <li>A.Stuffmann noted that teachers/staff like soup and salad days and that salad is good midweek because it can be eaten the next day.</li> <li>J.Manheimer indicated that Hester and Celia do join teachers in food treats.</li> <li>Debbie organizes all food.</li> <li>K.Kiang suggested “coffee bar” with barista – which Sleepy Hollow has done.</li> </ul>	<b>R.Palmer</b>
<p><b>School lunches and kitchen dishwasher – Chef Basil</b></p> <p>School lunches:</p> <ul style="list-style-type: none"> <li>Chef Basil suggested eliminating snacks for Kindergarten so that they eat lunch and do not waste food - as K is most wasteful out of all the grades. According to aides who already remind students to take small portions first and come back for more if they finish, kindergarteners still take too much and typically eat only half of what they’ve taken. Basil already provides smaller portions for the kindergarteners and none come back for seconds.</li> <li>All agree that Basil can reduce portions further and maintain same pricing as other grades since kindergarteners can come back for seconds without extra charge.</li> <li>J.Mathews requested less dressing on salads.</li> </ul>	<p><b>Chef Basil</b></p> <p><b>Chef Basil</b></p>

<p>Dishwasher:</p> <ul style="list-style-type: none"> <li>• Chef Basil indicated support for installing dishwasher in kitchen to wash utensils and eliminate plastic disposable utensils. Current weekly spending on plastic utensils is about \$100.</li> <li>• Chef Basil noted that shrinkage will occur with non-disposable utensils.</li> <li>• All agree that dishwasher use and elimination of disposable plastics should be pursued.</li> <li>• J.Mathews reminded that kid-size utensils should be purchased.</li> <li>• S.Hua noted that reminders would be required to check recycling bins for utensils at end of lunch shifts.</li> <li>• K.Mahlberg and S.Son to look into dishwasher options.</li> </ul> <p>Miscellany:</p> <ul style="list-style-type: none"> <li>• Chef Basil requested some form of screen door for exit to exterior. S.Son to look into possible solutions.</li> </ul>	<p><b>K.Mahlberg/ S.Son</b></p> <p><b>S.Son</b></p>
<p><b>Principal's Report – Jim Manheimer</b></p> <p><b>Updates:</b></p> <ul style="list-style-type: none"> <li>• TK-K online registration to occur early February.</li> <li>• Adopt-a-Flowerbed - all plots have been claimed. A.Hatton suggested using metal posts used for election signs so that donor names can be displayed but also easily updated.</li> <li>• Three (3) new families have joined Wagner and two (2) have moved away.</li> <li>• Wagner website has been updated – mostly graphics to match other elementary schools.</li> <li>• Karen Fazio memorial is awaiting approval from OUSD Board.</li> <li>• Ivy Habarakada has returned.</li> <li>• Alex Wise will go on maternity leave in March.</li> </ul> <p><b>Curriculum:</b></p> <ul style="list-style-type: none"> <li>• Shannon Keebler - conducted math professional development with teachers to establish common set of expectations, approach, and vocabulary for teaching math throughout grade levels. J.Manheimer noted how students are recommended for accelerated math is being changed as currently too many 5<sup>th</sup> grade students are inappropriately recommended for OIS accelerated math. <ul style="list-style-type: none"> <li>○ J.Manheimer confirmed development does not affect WRPC expenditure</li> <li>○ S.Hua asked how this development can be taken/continued at OIS</li> </ul> </li> <li>• Innovation Lab – interviewing for IA in a week.</li> </ul> <p><b>Facilities:</b></p> <ul style="list-style-type: none"> <li>• Roof leaks in classroom and MPR were taken care of and have no sign of damage.</li> <li>• Kitchen was cleaned over break however stage and Bandit bathrooms were not cleaned by staff.</li> </ul> <p><b>Upcoming Events:</b></p> <ul style="list-style-type: none"> <li>• Parent Ed Safety Night – January 24</li> <li>• Stuart House Assembly – for 4<sup>th</sup>/5<sup>th</sup> grade students</li> </ul>	
<p><b>President's Report – Meighan Baldwin and Jill Gibson</b></p> <ul style="list-style-type: none"> <li>• December Minutes approved.</li> <li>• Fundraising Taskforce Update: <ul style="list-style-type: none"> <li>○ "Single ask" to start 2020.</li> <li>○ Single tax ID at parents' club level.</li> </ul> </li> </ul>	
<p><b>OFFICER'S REPORTS</b></p> <ul style="list-style-type: none"> <li>• <u>VP Operations - Sally Hua &amp; Jenny Mathews</u> <ul style="list-style-type: none"> <li>○ A.Hatton requested lunch card holders be repaired. K.Mahlberg, S.Hua, and S.Son to look into solutions.</li> </ul> </li> </ul>	<p><b>K.Mahlberg, S.Hua, S.Son</b></p>

<ul style="list-style-type: none"> <li>● <u>VP Family Connections – Kelly Kiang</u> <ul style="list-style-type: none"> <li>○ Miramonte Women’s Basketball Event scheduled for Saturday 2/9 @2pm vs. Folsom. Tickets to be purchased at event. K.Kiang will get juice boxes and popcorn for kids to snack on outside during halftime.</li> <li>○ K.Kiang suggested holding Career Day for upper grades.</li> </ul> </li> </ul>	<b>K.Kiang</b>
<ul style="list-style-type: none"> <li>● <u>Treasurer – Patty Holman</u> <ul style="list-style-type: none"> <li>○ WRPC Equity and Revenue review. <ul style="list-style-type: none"> <li>▪ P.Holman related that Board-designated reserves are not fixed and can be changed by subsequent Boards.</li> <li>▪ Board approves increase of \$300K (to \$500K) in reserve funds for Bandit Building and \$200K for upper playground replacement</li> <li>▪ Board approved \$3K for Helen Laird stolen statue replacement</li> </ul> </li> <li>○ J.Manheimer noted that parents typically pay for play structures and District pays for rubber matting. J.Manheimer to move forward with finding playground consultant as Board members hope to have upper playground replaced in the next year or so.</li> </ul> </li> </ul>	<b>J.Manheimer</b>
<ul style="list-style-type: none"> <li>● <u>VP Communications – Amy Stuffmann</u> <ul style="list-style-type: none"> <li>○ Coordinating Council Update, budget process and nomination/board slate process: discuss at next month’s meeting</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>● <u>VP Fundraising - Rebecca Reátegui - absent</u> <ul style="list-style-type: none"> <li>○</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>● <u>Volunteer Coordinator – Ari Hatton</u> <ul style="list-style-type: none"> <li>○ Positions still to be filled: <ul style="list-style-type: none"> <li>▪ Bandit Bash 2019 – quad chairs to minimize burden</li> <li>▪ Spanish program Coordinator</li> </ul> </li> </ul> </li> </ul>	
<p><b>WRPC decisions/actions:</b></p> <ul style="list-style-type: none"> <li>● WRPC December Minutes are approved.</li> <li>● Board approves increase of \$300K (to \$500K) in reserve funds for Bandit Building, \$200K for upper playground replacement</li> <li>● Board approved \$3K for Helen Laird stolen statue replacement</li> </ul>	
<p><b>MEETING ADJOURNED 10:57AM</b></p>	