



WAGNER RANCH
elementary

A PLACE for EVERYONE

WRPC BOARD MEETING MINUTES
Friday, February 1, 2019

Attendees:

Rachel Palmer

Board Members

Meighan Baldwin

Jill Gibson

Ari Hatton

Patty Holman

Sally Hua

Kelly Kiang

Jim Manheimer

Jenny Mathews

Rebecca Reategui

Susan Son

Amy Stuffmann

ITEM	ACTION
CALL TO ORDER 8:35AM	
<p>Teach Appreciation Week Update – Rachel Palmer</p> <ul style="list-style-type: none"> ● Board confirmed gift card amounts for teachers and staff. All agreed teachers should all receive same amounts. ● P.Holman requested R.Palmer provide staff roster with gift amounts for future reference. ● J.Gibson requested R.Palmer provide outline of TA Week events per day. ● Decorations to be done Friday 2/22 with Debbie Wong. 	<p>R.Palmer</p> <p>R.Palmer</p>
<p>Principal’s Report – Jim Manheimer</p> <p>Updates:</p> <ul style="list-style-type: none"> ● Adopt-a-Flowerbed - A.Hatton has ordered donor name signs. <ul style="list-style-type: none"> ○ J.Manheimer to confirm whether or not funding will be provided for landscape supplies or if donor is responsible. ○ A.Hatton noted that mulch might be provided so that plots have a consistent base/background. ● Karen Fazio memorial “ball wall” approved by OUSD Board but plaque request has not been submitted as 1 year must pass. Plaque to be OUSD expense. <ul style="list-style-type: none"> ○ Unveiling event will be scheduled with Fazio family. S.Hua noted some OIS students may want to attend, but J.Manheimer noted that unveiling will likely occur during school hours. Separate after-school unveiling to be considered. ● Interviews to start for Alex Wise maternity leave replacement. ● 4th Grade overnight field trip to Coloma was a success – much a result of the teachers’ hard work. <p>Curriculum:</p> <ul style="list-style-type: none"> ● Innovation Lab – Leslie Volk has been hired as IA and lab space renovation progressing. <p>Facilities:</p> <ul style="list-style-type: none"> ● Summer work list compiled by Board/J.Manheimer: <ul style="list-style-type: none"> ○ Pods 5&6 repainting ○ Refurbish ball wall 	<p>J.Manheimer</p>

<ul style="list-style-type: none"> ○ Clean gutters ○ Replace missing lily pad ○ Helen Laird statue replacement ○ Yard fencing – J.Manheimer noted that solution is to relocate fence 5' forward into yard so that there is access on other side of fence. ○ Innovation Lab ○ Kitchen dishwasher ○ Kitchen screen door addition ○ Slurry Upper Yard and Primary Yard ○ Bench under marquee for 4th graders to sit at during pickup ○ Ant abatement, especially at Pod 5 ● Upper playground replacement progress: <ul style="list-style-type: none"> ○ Awaiting playground equipment company proposal, but J.Manheimer noted that historically District has paid for rubber mat floor surface and WRPC for structures. ● New basketball hoop to be paid for by WRPC but installed by District. Location to be confirmed, but if near classrooms hoop can not be used between 8-8:45am and 2-2:50pm. <p>Upcoming Events:</p> <ul style="list-style-type: none"> ● KidPower Parent Night – February 6 <ul style="list-style-type: none"> ○ Erica Leonard – working with students about boundaries, i.e. strangers and non-peer relations. ● “Green Team” creation – to gather food scraps from lunch and weighing weekly to reduce waste. S.Hua to get buckets. 	S.Hua
<p>President’s Report – Meighan Baldwin and Jill Gibson</p> <ul style="list-style-type: none"> ○ 	
<p>OFFICER’S REPORTS</p> <ul style="list-style-type: none"> ● <u>VP Operations - Sally Hua & Jenny Mathews</u> <ul style="list-style-type: none"> ○ Stronger magnets to be purchased for lunch card holders. Sabu to remove at end of lunch period. \$120 expense approved by WRPC to purchase magnets. ○ All agreed 2nd slices would not be provided to 1st&2nd graders and salad bar encouraged. 	S.Hua/ J.Mathews
<ul style="list-style-type: none"> ● <u>VP Family Connections – Kelly Kiang</u> <ul style="list-style-type: none"> ○ 	
<ul style="list-style-type: none"> ● <u>Treasurer – Patty Holman</u> <ul style="list-style-type: none"> ○ Reviewed 12/31/18 year to date vs prior year financial statements. 	
<ul style="list-style-type: none"> ● <u>VP Communications – Amy Stuffmann</u> <ul style="list-style-type: none"> ○ Coordinating Council Update: <ul style="list-style-type: none"> ▪ Orinda Cares proposal (see attached for proposal) which would ask for Parents’ Club contributions. J.Manheimer suggested that WR contribution – if proposal is approved - would be funded by Walk-A-Thon or some other event that requires student involvement. ▪ Citizens Board Oversight Committee (for Measures E&I) is taking applications. ▪ Governor’s Budget update was provided. Potential funding issue could result if mandated cost funds are not in Governor’s budget. Current mandated funds cover half of STEAM/Math program. A.Stuffmann noted more information to be provided at 2/22 Coordinating Council Meeting. ▪ Cost of Field Trips and Fingerprinting: Field Trip subcommittee created (A.Stuffmann and L.Daoust are members) to clarify messaging of funds which are collected by OUSD but communicated/requested by teachers. 	

<ul style="list-style-type: none"> ▪ Online registration to open 2/4 for Kindergarten only and other grades to open prior to August. ▪ Parent Education Update <ul style="list-style-type: none"> ▪ Feb 27th- 6:00-7:30 pm-Vaping and Juuling ▪ March 11th- Social Emotional Intelligence ▪ April 11th- Raising an Upstander ● <u>Parliamentarian – Amy Stuffmann</u> <ul style="list-style-type: none"> ○ 2019-20 WRPC Board selection process and timelines <ul style="list-style-type: none"> ▪ A.Stuffmann stressed requirement of publicizing open positions and nominations ASAP. Recommended timeline--- <ul style="list-style-type: none"> ▪ February Board meeting - determine who is staying/going/what spots needed to be filled. ▪ March Board Meeting - discuss open seats and invite anyone to attend meeting, especially potential additions/interest <ul style="list-style-type: none"> ▪ post meeting - via erancher or email/FF - call out for open board board positions ▪ April Board Meeting - discuss proposed slate and ballot to go out for vote - also be clear to communicate this will happen at meeting and invite everyone. <ul style="list-style-type: none"> ▪ post meeting - ballot and budget go out, arranged by Parliamentarian ▪ 3 documents to be issued in FF mid-April: <ul style="list-style-type: none"> ▪ Last years letter - updated by Parliamentarian ▪ Info regarding vote and dates - probably best tinkered with by the presidents but Amy is happy to. May be a longer letter this year if we are going to change the way we do "the ask". ▪ Budget - eg from last year - done by Patty ▪ Parliamentarian to make 300 (or whatever # Debbie needs) copies in stacks of 20. Can be done through UPS on WRPC account. ▪ May Board Meeting - officially vote in slate after votes taken in ▪ Current unconfirmed Board positions: <ul style="list-style-type: none"> ▪ Co-President ▪ VP Fundraising – Kelly Rafferty is considering ▪ VP Communications ▪ VP Family Connections – Ari Hatton is considering ▪ Secretary 	
<ul style="list-style-type: none"> ● <u>VP Fundraising - Rebecca Reátegui - absent</u> <ul style="list-style-type: none"> ○ 	
<ul style="list-style-type: none"> ● <u>Volunteer Coordinator – Ari Hatton</u> <ul style="list-style-type: none"> ○ Bandit Bash 2019 – Board to consider hiring event coordinator for fixed cost. A. Stuffmann suggested considering restaurant-type venue to minimize planning effort involved. 	
<p>WRPC decisions/actions:</p> <ul style="list-style-type: none"> ● WRPC January Minutes are approved. ● TA Week gift card amounts approved. ● \$1500 expense for Basketball hoop approved. ● \$120 expense to purchase magnets approved. ● Board agrees that “Good Eggs” posting request by parent on Wagner Facebook to be denied. ● 2nd slices would not be provided to 1st&2nd graders on Pizza Day and instead salad bar to be encouraged. 	
<p>MEETING ADJOURNED 10:55AM</p>	