

WRPC Board Meeting Minutes

December 4, 2020

8:45 am via Zoom

WRPC Attendees: Krysta Lapcevic, Kelly Rafferty, Kristina Plackter, Jill Gibson, Amy Kuhns, Naza Sheriff-Mohiuddin, Ari Hatton, Lily Vuong Chae, Gina Gabriel, Meredith Lapointe, Brittany Simmons, Roxane Christophe, (Absent: Christine Browne,)

Board Members & Staff: Jim Manheimer, Carol Brown, Meighan Baldwin

Parent Attendees: Sarina Patel, Christopher Gade, Anita Daswani, Rebecca Reatagui, Sarina Patel, Tiffany Klohn, Rheanna Taylor, Bergen Kenny

Call to Order: 8:46 AM

Action Items:

- Motion to approve of [09/11/20 WRPC Meeting Minutes](#)
 - Motion Approved

OSD Board News

Discussion and Question and Answer

Carol Brown from Opening Committee

- There are no new changes to the schedule or plan for re-opening. PPE has arrived at the school and physical preparations have been largely completed.
- Questions from attendees:
 - Q: Have you heard anything about the potential for our county superintendent of schools to lobby Gavin Newsom to remove schools from the tier list?
 - A: The doctor at [a recent meeting](#) reported there is little evidence of the disease being transmitted by children and between children, but there is some evidence that transmission is occurring staff-to-staff. There's increasing evidence that the virus does not live on surfaces. The transmission is almost entirely through the air, which reduces some of the need for mid-day cleaning. Unsure of the potential for success of such a request given the rapid rise in cases.
 - Q: Jim, you mentioned classes are ready - 'teachers' are ready so once we enter red tier or bypass the waiver from the County if possible - we are READY to open? teachers have been assigned a cohort and agreed to terms?
 - A: Yes. We're ready to reopen as soon as we're able.

Principal's Update

Jim Manheimer:

- Thank you for all the birthday wishes!
- Lily Chih has stepped in to sub for Anita Scalise who is on leave for 6-8 weeks.
- We were prepared for a return December 1st. We have less than a day's worth of preparations remaining, like putting out duct tape, that we don't want to do ahead of time due to wear and tear.
- Believes every child would benefit from being on site, and there is a significant group of kids who really need to return. Will use whatever sway he has to advance that goal.
- TOSA's have been preparing slide decks on what the day in the life of a student will look like when we go to hybrid plus.
 - Day starts with a home health screening, which includes taking temperature, asking about symptoms, exposure, etc. This is child's entrance ticket to school
 - Drop-off protocols: designated carpool locations by grade level, only students may enter, no parent volunteers or visitors, youngest kids need to learn to open car doors. Masked teachers will help students out.
 - Students must wear face coverings. The drop-off window will have to be shortened to 10 minutes before the bell rings so students are not milling about.
 - Grades 4&5 will be dropped off at the beginning of the hill and have them walk along the kindergarten fence to the upper grade playground.
 - K-1 will use the one-way interior walkway from the existing drop-off.
 - Grade 2 will be dropped in front of the lower playground gate and walk around the end of the playground to their classrooms.
 - Grade 3 will be dropped in front of the multi-purpose room and proceed next to the art room.
 - Teachers greet students at the door to check for healthline form, mask, pump hand sanitizer, walkie-talkie to notify office of students who need to wait there.
 - Designated hand washing stations in addition to existing sinks in classrooms and restrooms. There will be instruction about proper hand-washing including 20 seconds.
 - Students wash hands upon arrival, on changing classrooms, before and after recess, before & after the bathroom. Put paper towels will be on desks to avoid lines at the sink.
 - Designated restrooms per pod. Instead of encouraging kids to use the restroom at recess, now they need to wait until clas stime. There are dots outside of each restroom so teachers can check whether there is a line. Occupancy is limited to 1-2 depending on size of restroom. Alternate sinks have been shut off to facilitate spacing.

- Primary yard will be limited to 25 at recess; 40-45 on upper playground. Kids will have to request permission to use the restroom and yard duty will not allow more than three at a time.
- We have three washing stations: lower playground, entrance, and outside W. portable.
- Since Mr. Wilson is working from home, the art room next to the office will be used as a separate space for students feeling sick or awaiting pickup.
- Staff will need to be on the lookout for symptoms and will send students to the office for temperature checks, etc.
- In each classroom 14 desks 3-5, 12 desks 1-2, 2 at a long table in TK-K. Plexiglass partitions are available for individual desks. There is a ten-foot space at the front of the classroom for the teacher that students do not enter. Each desk is shared by an A/B pair (we weren't allowed to position two desks next to each other).
- Students will have bins of personal supplies instead of communal ones. Backpacks will be stored under desks. Students will need to bring their own water bottle and there will be no snack. Drinking fountains are closed, classroom library books will be handled by the teacher and books will sit idle over a weekend before being redistributed.
- Air quality: MERV-13 filters in all systems, air purifiers are arriving today. Doors and windows will be left open.
- Outdoor learning space: Most classrooms will have an outdoor table for students to do group work outside.
- Recess: In hybrid plus, there are two groups of kids on campus at each grade level at any time. The playgrounds have been split into zones, so each classroom will have their own space and equipment. Classes will rotate zones each week.
- Teachers will tell students when they can drink water, and will do so during class time so they can have kids go outside to un-mask and drink.
- Exit Protocols: Students wash hands, teachers will walk kids to pickup, kids will stand on dots. We'll think through grades 4-5 and visibility on the hill some more.
- Parents follow dismissal protocol for pickup at grade-level location.
- Questions from Parents:
 - Parents who have a kinder and an older one. Where on the map should parents wait after drop-off? Pull as far forward to your drop-off zone and wait there, or drive to the exit.
 - Have classes been made--parents may need more than two weeks notice to arrange childcare options based on A or B cohort? The school board directed the staff to come up with something more than hybrid on December 14th, so we don't want to notify people of something that may not come to pass. January is the most optimistic timeline for reopening, but the numbers are really going in the wrong direction.

- The new librarian has been working with teachers to get kids access to books during distance learning. Upper grades will be able to order online, lower grades will order through teachers.
- The new custodian is taking on a backlog of work, including installing a new washer and dryer to allow re-use of custodial rags and towels.
- Site Council has new members: Bergen Woodbury, Alexandria Feldman, Bella & Christopher, Meighan Baldwin
- Statue Arrived, but it arrived damaged. Will work with vendor on barely noticeable issues.

Presidents' Report:

Fundraising Update

Difficult to do bandit bash and round-up. We'll be looking to do a week-long online auction in the spring with some small bubbled gatherings.

Playground Update

- Schematics shared for new playground.
- Our first choice contractor, Dynamo offers a web climber and rock arch the board really liked.
- We have a proposal from Little Tikes for about a 30% discount, but the rock structure is a wall, which obscures sightlines, and the climber is different.
- Proposals do not include spongy poured-in-place material or crane for installing climber, which will take us to our budget.
- Lafayette elementary has a more "American Ninja" style structure and worked with a rep they like who also did Heather Farms playground, so we're waiting on a proposal from that vendor.
- There is a longer lead-time for the custom Dynamo pieces, but we feel it's worth it along with the additional cost to get the highest quality installation for the next twenty years.
- Once we have all the proposals in hand, we'll assemble a slide deck for the board with the intention of having a decision before we go to break.

Officer Reports

Treasurer Report

Review engagement letter for accountant services at non-profit rate, repeat vendor to help us maintain our non-profit status, not to exceed \$850.

Expense approved.

Fundraising Report

\$413,608 raised, \$512,438 pledged. Almost fifty percent of families have contributed.

Gratitude letter went out and an updated version will go out.

Our operating budget for the year is about \$700,000, so we're hoping for another \$200,000 to cover this year's expenses, hopefully from the auction and continued donations once we're back in person.

ONE Orinda Report

- Gratitude for the Wagner community who has donated above the ask and average donation of the larger community.
- Orinda's goal is \$5M, and we're closer to our goal than other neighboring communities at \$3.2M presently - 64% of goal. Tremendous gratitude to parents and community for valuing our schools and teachers.
- Back to Campus Fund currently stands at \$43,645. We are sending specific thank you notes.
- Launched Business Partner Program: <https://www.oneorinda.org/business-partner>. We are trying to be sensitive to businesses that are struggling and want to drive as much foot traffic to them as possible. We have given out logos to donors to put in store windows.
- Constant Contact update sent out recently - newsletter to entire database Nov 19th and Giving Tuesday Announcement to local businesses/non-parents..
- Looking at new donor portals, maximizing efficiency for revenue tracking.
- We are still trying to build committees so anyone willing to donate time in marketing or communications or to the business partner would be most welcome.

Diversity Update

Anti-bias learning series by ADL on 12/9 at 7pm. We have room for 100 more people.

Family Connections

Gratitude tree is up and running. Look for announcement in enews.

Operations Update (BASC)

- Bandit provides a revenue stream for our school program. Everyone would like to reopen Bandit, so parents clubs (Sleepy, Glorietta, & Wagner) have been meeting to discuss how to reopen safely.
- Jill Gibson shared an update from a meeting with Dr. Seaton. The county has only recorded five cases of transmission in day care settings. The mask wearing and other measures seem to be helping prevent transmission. Once school has a definitive opening date, we can start making the survey, and then we would begin a search for a new director.
- If families need childcare, please reach out to Jim Manheimer, to get help with childcare at Del Rey or arranged playdates, bubbled sports leagues, etc.. There are resources available.

Next meeting is the second Friday in January, the 8th. OUSD board meeting is December 14th at 5:30pm.

Meeting Adjourned 10:23 AM

