



WAGNER RANCH
 elementary

A PLACE for EVERYONE

WRPC BOARD MEETING MINUTES
 Friday, December 7, 2018

Attendees:

Liz Daoust	Jemima Kiss	Laura Lyons	Traci Tsuchiguchi
Board Members			
Meighan Baldwin	Jill Gibson	Ari Hatton	Patty Holman
Sally Hua	Kelly Kiang	Jim Manheimer	Jenny Mathews
Rebecca Reategui	Susan Son	Amy Stuffmann	

ITEM	ACTION
CALL TO ORDER 8:30AM	
<p>PlasticFree Initiative – Jemima Kiss presentation</p> <ul style="list-style-type: none"> ● Shared her own journalism research into the effect of plastics on the environment and her subsequent efforts to eliminate plastic use in her family’s life. ● Some related facts: <ul style="list-style-type: none"> ○ The US accounts for 4.6% of the world population but creates 33% of the waste (Source: <u>Global Environmental Issues, Frances Harris 2004</u>) ○ San Francisco city is atypical in its commitment to recycling a very high % of waste, but typically across the US only 9% of recyclable plastics are actually recycled. ● JK shared several ways plastic use can be reduced or eliminated: <ol style="list-style-type: none"> 1. Shopping: Use home-brought containers and/or not purchase items wrapped in plastic 2. Lunches: Pack lunches and water in washable containers and use beeswax or pack snacks that do not require plastic wrap. 3. School Parties: Avoid disposable, single use plastic toys, plates and cutlery and decorations, and set up a reusable party box of good quality plates, tablecloths, cutlery etc. ● JK noted that several schools in Contra Costa County and Marin have implemented plastic-free initiatives by working with non-profit group SEI that can assist with getting this type of program running at a school. ● All Board members agree that PlasticFree initiative should be pursued and another meeting is to be set-up in early January to discuss next steps for implementation. Basil/Sodexo to be included for school lunch opportunities. 	<p>BOARD J.Manheimer</p>

<p>School Fire Safety – Laura Lyons and Traci Tsuchiguchi</p> <ul style="list-style-type: none"> • L.Lyons and T.Tsuchiguchi asked about Wagner’s safety and preparation plan in the event of a fire or other event given the limited access (1 way in and out) of the Wagner campus. • J.Manheimer related the following regarding an event: <ul style="list-style-type: none"> ○ Students will be taken to MPR in the event of a fire as it is constructed out of concrete and the most recently built building. Air filtration in MPR will maintain clean air as long as generator is working. <ul style="list-style-type: none"> ▪ Newly added Wagner water tank will be used for spraying down the building and fighting fire. ▪ 4-5 fire trucks are planned to head directly to schools. ○ Most importantly, parents must be educated that school is the safest place for students and that they should remain away from Wagner for the first 90 minutes after event so that roads are accessible for emergency vehicles to reach schools. ○ Search and rescue of students will be initial focus of Wagner teachers and staff and therefore man-power to manage sign-out/release of students will be limited. ○ Volunteers will not be accepted on campus except for those who are doctors, nurses, firefighters, etc. ○ School emergency supplies can sustain students for 72 hours on campus if required. • A.Hatton related highlights from a neighborhood meeting w/ Chief Winnacker regarding fire safety: <ul style="list-style-type: none"> ○ 15 heat sensors have been installed in surrounding hills and 1000 more have been purchased. ○ Controlled burning will become standard protocol in the future (spring) for wildfire prevention. ○ Home-owners must take steps to create 30’ -100’ defensible space around home per NFPA recommendations. • A.Stuffmann suggested families have ability to add other Wagner family names to their emergency contact list once online registration is setup so that children might be released more quickly after an emergency and that the number of parents on site might be minimized. • All agreed that Parent Ed night to discuss fire and emergency protocol is to be scheduled for January 24th @ 6-7:30pm with pizza/movie available at Bandit for childcare. J. Matthews to confirm with Hester regarding Bandit availability. 	<p>BOARD J.Manheimer J.Matthews</p>
<p>Principal’s Report – Jim Manheimer Updates:</p> <ul style="list-style-type: none"> • School safety- fire/secure campus drill was done last week and is done every trimester. • Adopt-a-Flowerbed is going well • WRPC \$1MM Reserve amount was discussed as J.Manheimer asked if future computer purchases and upper playground replacement might be funded by reserves. <ul style="list-style-type: none"> ○ P.Holman clarified and noted: <ul style="list-style-type: none"> ▪ Only \$300K is unmarked as District requires \$550K for 1 yr of payroll to be held in reserve and \$200K has been set aside for Bandit building replacement. ▪ \$200K seems too low for Bandit building replacement and believes current building was purchased by parents. ▪ Concern about using the \$250K reserve amount as there have been years in the past when the PC did not have reserve funds. ▪ J.Manheimer’s request would be considered if there was a 5 yr expenditures plan. 	

<p>to do any more hiring unless someone leaves. Natalie will be able to work 4 days instead of 3 starting in January.</p> <ul style="list-style-type: none"> ▪ Asking that floors be cleaned over the holiday break. Will be ordering bathroom mats for heavy use area in front of bathroom sinks. ▪ Mouse problem seems to be back. Sabu and Luis have been alerted. ▪ Suggesting that Bandit Club closes early on the last day of school before the holiday break. This is a Minimum Day and usually have fairly low attendance, especially after 4 pm. Staff would appreciate having a shorter day, especially since they are working until right before Xmas. Understand that this would need to be approved/voted on by the PC. ▪ Thanks to a quick turnaround by Brandyn Iverson, winter enrichment class flyers were able to go into this week's Friday folders. Registration will open on Monday and classes will begin the week of January 14th. ▪ Met with School Board President Carol Brown recently to talk about the WR Nature Area and possibility of reviving Nature Walk as an Enrichment class. She explained that for liability reasons such a class could not be approved at this time, but she is optimistic that in a year or so we might be able to offer such a class. 	
<ul style="list-style-type: none"> ● <u>VP Family Connections – Kelly Kiang</u> <ul style="list-style-type: none"> ○ Miramonte Women's Basketball Event scheduled for Saturday 2/9 @2pm vs. Folsom. Tickets are \$8/adult and free for kids. A.Stuffmann recommended managing tickets through Revtrak and purchasing 20 tickets first with more later if needed. 	K.Kiang
<ul style="list-style-type: none"> ● <u>Treasurer – Patty Holman</u> <ul style="list-style-type: none"> ○ P.Holman noted that reports will now be done quarterly. ○ Donations at the end of 11/2018 totaled \$322K vs. \$304K from 11/2017. Increase could be due to the 20+ more students this year than last year. 	
<ul style="list-style-type: none"> ● <u>VP Communications – Amy Stuffmann</u> <ul style="list-style-type: none"> ○ Coordinating Council Update: <ul style="list-style-type: none"> ● Online Registration Update <ul style="list-style-type: none"> - Moving forms online for registration - Goal early February ● Technology Plan <ul style="list-style-type: none"> - Update on OTAC committee - Looking at appropriate use and guides - Looking at end of Jan revamp inventory so we can hopefully plan/budget - Look at device strategy ● Bond Update <ul style="list-style-type: none"> - Oversight Committee – 7 citizens – business community, seniors, taxpayer, parents etc. - Timeline – need construction manager - Construction manager and architect visit each school - Workshop Dec 12th 3-5pm meeting in board room ● Student Health & Wellness Committee Update <ul style="list-style-type: none"> - Meeting on November 27th- Focus on <u>Kidpower</u> / Service Learning Project - how to push out to families via communication - Service Learning – Camp Fire – possible lunchtime ed. - Digital Citizenship Parent Education Debrief - Dancing for Kindness, Hip Hop Style 2018 Password: kindness2018 	

<ul style="list-style-type: none"> ● Summit Center Counseling Update <ul style="list-style-type: none"> - Since October, 57 students supported - 24 at Wagner in group counseling. 4 groups emotional awareness and self-regulation, 2 groups social skills - Focus on social skills and emotional regulation - Individual and group therapy - Bi-weekly communication with parents - New sessions begin in January ● Student Attendance <ul style="list-style-type: none"> - Federal Every Student Succeeds Act (ESSA) requires states to report chronic absenteeism - LCAP Indicator - Ed Code 48205 - Allowable Excused Absences - Ed Code Truancy Definitions - CA Dashboard / DataQuest ● Costs of Field Trips and Fingerprinting – To be discussed at next meeting. 	
<ul style="list-style-type: none"> ● <u>VP Fundraising - Rebecca Reátegui</u> <ul style="list-style-type: none"> ○ Donation participation was 78% last year at this time and reached 89% by end of year. ○ Current year participation is 78.9%. 	
<ul style="list-style-type: none"> ● <u>Volunteer Coordinator – Ari Hatton</u> <ul style="list-style-type: none"> ○ Positions filled for next year: <ul style="list-style-type: none"> ▪ Lost&Found - Rebekah Evans ▪ Incoming Kindergarten Playdates for Summer 2019 – Sara Whitfield ▪ Parent’s Club Law Consultant – Bella Shirin ▪ Hot Lunch Coordinator – Gina Gabriel (most likely) ▪ Teacher Luncheon Coordinator - Sondra Cleghorn ▪ Think First – K.Kiang considering ○ Positions still to be filled: <ul style="list-style-type: none"> ▪ Play helpers ▪ Bandit Bash 2019 – quad chairs to minimize burden ▪ VP Fundraising 	
<p>WRPC decisions/actions:</p> <ul style="list-style-type: none"> ● WRPC November Minutes are approved. ● PlasticsFree meeting to be scheduled for January 2019 ● Fire and Emergency Parent Ed Night scheduled for January 24th @ 6-7:30pm with Bandit available for childcare. ● STEAM funding approved: <ul style="list-style-type: none"> ○ IA time of 18hr/week. ○ \$800 pay for IA to start employment March 1, 2019 on hourly basis. ○ Up to \$9000 for materials which includes the estimated cost of one (1) mobile cart with materials and supplies. ● Early closure of Bandit at 5pm on 12/21 approved. 	
<p>MEETING ADJOURNED 10:40AM</p>	