WRPC BOARD MEETING MINUTES

Friday, December 1, 2017

**Attendees:**

Jim Manheimer Jenny Mathews Kelly Kiang

Meighan Baldwin Larissa Kosla Patty Holman

Amy Stuffmann Rebecca Rateagui Ari Hatton

**CALL TO ORDER 8:40AM**

President’s Report – Amy Stuffmann and Meighan Baldwin

• Library Update – “Shelter in Place” drills happen on Fridays when the library is closed. Librarian needs to be instructed on emergency procedures for a “Shelter in Place” situation. Jim Manheimer will follow up with librarian on necessary instruction.

• Notes from October Coordinating Council Meeting – In January, OUSD Parent Clubs need to approve whether to continue funding district Math and Tech coaches. Still waiting on efficacy results. Specific wording for future fundraising efforts are still being determined.

• Fundraising Task Force - Registration procedures will undergo changes next year.

• Board approved $100/year for a WRPC Drop Box to be utilized for yearbook photo collection.

• Board approved appointment of Jill Gibson to replace vacant VP Communications position.

• Board approved $660 to purchase a total of four Warriors tickets for Jim Manheimer and Debbie Wong (and guests) as holiday gifts from WRPC.

Principal’s Report – Jim Manheimer

• Facilities Master Planning – Seeking two parent representatives to serve on the committee for the next one to two years.

• Tech Night, Jan 25th – Discussion about topics to be covered at the event. Hester is aware of the new date so that Bandit Club can be made available for families needing childcare.

• Wagner Ranch teachers have been trained on how to best use Math Expressions text books. Analysis was conducted on how to blend current curriculum with the new text books throughout all grades.

• Reggie Calhoun and Marilyn Friedman (teacher’s aides for Kinder) are leaving Wagner Ranch. The positions have been filled. Sidney Meekes will be retiring as the Asst Bandit Club Director on 12/15/17 and Celia Cornejo has been hired as her replacement starting January 2018.

• Primary playground equipment has been INSTALLED. Third graders will be rotated back onto primary playground from the upper grade level playground.

• KidPower Presentation will be held on December 11th. Parent involvement is encouraged.

• Grandparents Day, March 23rd –Meighan and Amy will work with Jim on details for Parent Club involvement.

• Technology – Purchase is under consideration for Chromebooks and iPads for K-2nd grades. Fourth and fifth grade Chromebooks are getting older and may need to be replaced in the next two to three years.

**OFFICER’S REPORTS**

VP Family Connections

Jenny Mathews

• 25 Warriors tickets to be sold. Decision made to open up ticket sales to extended family members.

• Considering new vendor for next year’s Wagner Ranch Spirit Wear.

• Suggestion made to start an after school running club for students.

Treasurer

Rays Zheng and Patty Holman

• Recommendation made to change ballot clarifying that WRPC board positions are two-year commitments.

• BANDIT CLUB - Sydney is retiring as Assistant Director for Bandit Club this month. Celia Cornejo will be taking over Sydney’s position. Board approved $400 for Sydney’s retirement dinner (no alcohol) and school celebration with kids.

• Spanish Program adminstration fee added to invoices without complaint.

• Discussion about Wagner Ranch family with outstanding Hot Lunch and Bandit Club balances. Hester has instructed the family to apply for free/reduced hot lunch fees through the District. WRPC will pay the outstanding Bandit Club balance under a scholarship if the family is accepted is accepted for free/reduced lunch.

• Currently the annual fund budget is approximately $12K above where it was last year at this time.

• Patty and Rays are still cleaning up various budget items with the new book keeper. Discussed budget categories still being reconsidered including credit card fees, hot lunch, teacher stipend, etc.

Volunteer Coordinator

Ari Hatton

• Still seeking volunteer for RevTrak chair position.

• Still seeking a co-producer for the 4th/5th Grade Play.

• Primary focus has been on finding an Auction Chair for next year.

• Discussion about Volunteer Appreciation Event at a Concert in the Park next summer.

• Suggestion made to create a binder which would be kept in the office or an online document accessible through the Wagner Ranch website, which would include job descriptions for each board position.

• Kelly Kiang will write a letter to kindergarten families to gauge interest for potential board members.

• Jenny Mathews to take over VP Operations for the 2018-19 school year.

VP Fundraising

Rebecca Reátegui

• Annual donation e-mails to non-participating parents have been sent.

• Currently there Wagner Ranch has 80-83% donor participation.

• Donor list to be printed and posted before winter break.

ADJOURNED 10:30AM