

# WRPC Board Meeting Minutes

August 16, 2019

## **Attendees:**

Kelly Kiang	Jill Gibson	Dr. Carolyn Seaton	Kelly Rafferty
Meighan Baldwin	Cara Hoxie	Megan Natal	Susan Son
Amy Mourelatos	Christine Browne	Portia Meneau	Brittany Simmons
Krista Mahlberg	Ari Hatton	Jenny Mathews	Rachel Palmer

## **Call to order: 1:07PM**

## **Superintendent Report**

### Dr. Carolyn Seaton

- safety update:** we have a new district emergency procedures document – it's on the website
  - Fire Chief Dave Winnacker MOFD will dedicate an engine to each school. The kids & staff will go to the multipurpose room. Fire engine will protect that building. Our kids and our staff will be safe. Fire will pass over. Do not try to come to pick up your students.
  - Dr. Seaton is going to ask the fire chief if he can make a video regarding the fire safety of Sleepy Hollow and Wagner Ranch.
  - There's a Sleepy Hollow parent works for "Splunk" who put early fire detectors out and about which will give immediate data to our fire chief and we'll know long before the fire arrives. The fire dept. maintains the sensors.
  - The district will soon test the emergency school messenger system – phone call, text and email simultaneously. PARENTS MUST OPT INTO THE TEXT OPTION. Text a "y" to 67587 to opt in.
- Hiring:** we still have openings for school secretary at OIS, part time class assistants, special ed aids, substitute teachers- desperate for subs.
- OUSD Slogan of 2019-2020 school year:** "Everyone Belongs Here". Principals were trained by Anti-Defamation League: October ADL will be here to train with the staff of each school separately and parent ed will be offered as well.
- The hill slide** at the school has been fixed but we are looking for a more permanent solution with proper draining so it doesn't keep happening.
- **Attendance** by all at OUSD board meetings is encouraged.

### **Cara Hoxie:**

- board retreat coming up next week focus will be on how we can get started on bond measures and what we can do to improve Special education.

### **Principal's Report:**

#### Megan Natal reporting in the place of Jim Manheimer:

- opening of school went great- 2019-2020 district theme "everyone belongs here"

- staff is going through annual health safety to ensure the safety of students and staff
- Wagner is almost at full capacity. Our numbers have increased.
- Fingerprinting is required for parent participation in fieldtrips. The cost will be paid in full by participating parents (about \$47.00). More info to come at Back to School Night.
- Kid Power continues. Each Wagner class will attend 2 days of KidPower. Hoping to align throughout district schools.
- Teachers attended quality community building professional development over the summer.
- working on site council timeline for year – dates TBA soon.
- **Staffing:** Diana V intervention specialist has resigned – no replacement as of yet.
  - New teachers Sean O’Conner in 5<sup>th</sup> grade and Julie Cohen in 4<sup>th</sup> grade,
  - New Classroom aides: Jenn Jones & Shelby Gavin
  - New office clerk starts the 26<sup>th</sup>
  - New Special Day Class Teacher has been hired. The district is waiting for her former district to release her. She is hoping to arrive within 4 weeks.
  - Intervention is currently hiring.
- Facilities:** Hillside slide is done.
  - The Fire department has cleared away the brush.
  - Wagner garden day was a success.
  - All pods have been freshly painted and new backpack hooks have been added.
  - back lower grade yard fence has been moved and new netting has been put in place. All the trees were cut back by lower yard and it is now easier for crews to get to the trees and brush to maintain safety.
  - Trees outside the pods were removed due to fire hazard.
  - Flex 6 room has been converted into the Special Day Class.
- Major Endeavors:** trained as a staff for “everyone belongs here”
  - New Ball walls have been dedicated. One to Ms. Fazio along with a plaque in the ground.
  - Looking into replacing the Helen Laird statue that was stolen a couple years ago.
  - Staff is asking to raise the number of hours of the reading intervention specialist from 11.5 hours a week to 15 hours. We are currently below all the other district schools. Cannot go over 19.5 hours total and they’ll have 4 noon duty hours.
  - NEXT meeting board will vote on that.

## **President’s Report:**

### Jill Gibson & Kelly Kiang

- Jill Gibson is offering team building to Board members.
- Review Mission of Wagner Ranch Parent’s Club for new members:
  - fundraising & educational enrichment
  - communication
  - prevent hate through building community & understanding diversity

- Do we need to pay someone to help with hot lunch?
  - with 315 families, if each family took 2 shifts annually hot lunch would be completely covered.
  - will discuss at future meeting.

### **Action Items:**

#### **-Hot Lunch Update**

Krista Mahlberg

-how to charge back the district for free or reduced lunch services-They can only be charged back for a "Standard" meal. (no extra pizza)..

VOTE: motion to approve to charge flat 5.50 to district. - APPROVED

#### **-Bandit bash**

- need to pick a focus for the fundraising event. It needs to be something tangible where families can see their donations at work.

-Jim will take the issue to WR staff to find out where money is most needed.

-DUE DATE next meeting to let the chairs know.

### **EFO Transition:**

**-Memorandum of Understanding:** presented by Meighan Baldwin

-signed by the 4 parents clubs. Centralized form of fundraising.

-next steps – find a facilitator to help to start moving the needle

-updates will be given at each WRPC board meeting

-were facing deficits and so we need to find a way to get more money.

-Send any questions to Meighan Baldwin and Gina Kumar

-EFO is asking Dr. Seaton to communicate this information.

- we will still have site specific funds and autonomy on how it is spent.

### **General Meeting Notes:**

-VOTE on TEXT messaging to notify parents for a fee

-Board voted NO.

-The board would like to have more WR Board members attend the OUSD board meetings. Goal is for each member to attend at least 2 meetings annually.

-For future WRPC board meetings add top 3 things that were discussed at OUSD board meetings to the agenda.

### **Officer's Report:**

VP of Fundraising

Portia Meneau

-We raised \$196,000 from Jumpstart - more when we add the quarterly payments. 43%  
63% benefactors

38% partners  
11% other

**Adjourned: 2:51PM**