



**WAGNER RANCH**  
elementary

A PLACE for EVERYONE

Friday, April 17, 2020  
1:00pm

Attending Via Zoom: Krysta Lapcevic, Jill Gibson, Brittany Simmons, Rebekah Ko, Krista Mahlberg, Amy Mourelatos, Rachel Palmer, Jenny Mathews, Ari Hatton, Meighan Baldwin, Lily Chae, Jim Manheimer.

1:05 Call to Order - Krysta Lapcevic & Jill Gibon  
Welcome - Krista Mahlberg lunch update

1:07 WRPC Presidents' Updates

- Times for WRPC Board meetings for 2020-2021
- Krysta shared board slate to go out on Monday 4/20 for voting includes 20-21 budget. Voting before May 8.
- Jill emphasized to start cross-training new roles now.
- End of year Thank-You lunch for the board; voted to move it to August luncheon.

1:18 BASC Updates with Jenny Matthew

- New Director for BASC interviewed & found, 10+ years experience in Bandit Club type organization. No offer out yet. Holding offer until COVID-19 situation resolved.
- Confirmed we will pay all Bandit employees until the end of the year.
- BASC employees will be getting online training; and Hester will be starting online transition for whomever new director is.

1:22 Treasurer's Report - Christine Browne

Walk through of 2020-2021 Budget for Board Approval. Highlights are:

- Big changes: Taking over EFO expenses of Art, Music and CSR (class size reduction) - expenses increasing by - 192K.
- WRPC Ask revised for this year: \$1800 per child @ partner level; \$2000 per child @ benefactor level. (Ex. family of 3 children is \$5400/partner level; and 3 children is \$6000/benefactor level)
- Annual Fund budgeting \$570,000.
- Uncertainty remains re: Bandit Bash income. Profit in budget is \$50K whether the event is held Fall, Spring, less donors.
- BASC income remains at \$150,000; Enrichment \$7,000
- Hot Lunch - budgeted in Upgrade to Mealtime. Profit Margin has gone down. We may need to increase the cost of a child's hot lunch.
- Income moved to Wells Fargo CDs; may change slightly with ONE.
- Salaries bumped up b/c adding Music and Art; instructional aids.
- Class size reduction (CSR)
- EFO covers \$124,000 for WR expenses; this is moved to WRPC now.
- Other expenses are very standard across the board: supplies, books, CSR, Professional development etc., volunteer appreciation

- Technology: 33K budget includes ipads, laptops for teachers, + put some in reserve for future tech needs
- Overhead costs (CC fees, BookKeeper, etc) up \$3900 due to WRPC taking over the bookkeeper expenses previously done by EFO.
- Total Expenses = \$788,885.
  - leaves us a net income/cushion of \$35,120.

Jill Gibson Motion to Approve 2020-2021 Budget; Seconded by Meighan Baldwin.

All in Favor; None opposed.

Q4 Installment for Annual Fund; do we need to send something out or just charge them. Confirmed by Board we should charge as planned;

1:54 O.N.E. Orinda Update - Meighan Baldwin

- Tues AM zoom calls with all ONE reps from the district to get fluid transition/ connection in this ONE process.
- Immediate needs: getting us to registration in July 2020, bank accounts set up, conversations with investment advisory committee, RevTrak info sharing.
- Personnel needs: working to add to the ONE board; Katie Shogun (SH). Need 2 more to the board for a total of nine.
- Budget needs: EFO working hard to finish up their year collecting funds, highlighting teachers etc.
- Working on logo options for ONE - possible options next week. Followed by roll out of marketing collateral.
- ONE Ask - is it possible to get to ONE ask across all 5 campuses? Likely No. All schools have various fundraising ranges - events, check-writing, Bandit, etc.
- Meighan will share the newly approved WRPC budget with ONE.

2:06 Principal's Updates - Jim Manheimer Confirm Date for WRPC meetings; Jim needs to confirm with Dr. Seaton her mtg.

- Thanks to Christine for a well laid out Budget, fantastic job. Thank you to everyone helping with the school board as life in distant learning continues.
- Classified Work during shutdown - IA, SSA, custodians. There will be some
- 5th grade "graduation" - panoramic, yearbook, EOY
- Julie Cohen - no Distance Learning Enrichment.
- Budget Update from the State/District still very much influx.
- Hester, BACS Director, retirement. Will do live retirement in the Fall - TBD. We should have kids write cards now to send to Hester. JM to talk to teachers about this.
- Field Trips Funds - roll it up (ie 2nd to 3rd \$); \$400 Mission Springs need to be returned to 5th grade students.
- Hiring - Tentative Offer to Head Custodian. Need a strength test, in-person done by Insurance Group. On Hold. Sabu officially retired.
- BASC Director - have top candidate, but offer process on hold due to COVID-19
- Dr. Seaton freezing spending of OUSD \$. Expenditures towards computers OK'ed.
- Professional Development Discussion
- Emergency Prep - need new N95 masks re-stocked for possible fire.
- Portable coming for this school year - no bathroom, so needs perfect ADA compliance.
- TK/ Kinder orientation happening on May 6 virtually. Kindergarten interviews happening the week of July 27.
- Kindergarten Registration
- JM will have teachers reach out to room parents and discuss/talk if there's anything they want them to do for year-end.

2:32 5th Grade Playground - Krysta & Jim

- Schematic shared for new tentative plans for playground.
- 200-225K budget; stay under the level, as it was \$ raised for this purpose.
- Lead Time for the new equipment is longer. Still may be possible to install before School in August but may need 1 week to install in Sept.
- Exact specs need to be confirmed for Chase & Nebula.
- Krysta will talk to the company and confirm estimates about final schematics; and keep this project moving for a possible August install date.
- JM-given the current environment, a green light is required from OUSD to spend money.
- Will put this to a vote at the May 8th meeting to determine if we (WRPC) moves forward with the project.

2:50 Volunteer Recognition - Brittany & Amy M.

- Thank you Signage for Volunteers in the yard. 125 recipient signs.
- Need support from everyone for installations, maybe Boy Scout support.
- Stakes on by Raffertys; signs not plastic and \$80!
- Volunteer Kick Off will be in the fall - still in process. Showcase volunteers at Jumpstart in August.
- May Volunteers of the Month - Kelsey Wolfman & Meighan Baldwin.

3:00 Maintaining Wagner Community -

- Wagner's Got Talent - FlipGrid activity from Mr. Manheimer instead or else with Manese and Campbell from the Student Council perspective.

3:01 Garbage Can Options - Ari Hattan

- \$980/each for her top choice - two side by side, need a total of 18 = \$17,640. No door flaps, rainproof, she will come back with the final price.
- Discussion of different trash cans - the Disney look is another favorite.
- Considerations - Sanitary, Trash fitting, Animals, Smells, Can colors
- JM to confirm its 9 sets (18 trash cans) that we need.
- Budget has 10K for all 18 cans.

3:12 Meeting Adjourned