WRPC BOARD MEETING MINUTES

Friday, April 13, 2018

**Attendees:**

Jim Manheimer Jenny Mathews Sally Hua Jill Gibson

Meighan Baldwin Larissa Kosla Patty Holman Mara Plankers

Amy Stuffmann Kelly Kiang Ari Hatton Krista Mahlberg

**CALL TO ORDER 8:35AM**

**President’s Report – Amy Stuffmann and Meighan Baldwin**

• Spring Sing Volunteer Acknowledgement – Volunteers were recognized at the Spring Sing with reserved seating in the front row. Discussion about whether to continue this form or recognition or to alternate between this and selling the seats as a fundraising tool.

• Motion made to approve WRPC proposed slate for 2018-19 School Year. Motion APPROVED

• Maker Faire – Motion made to provide hot lunch for full day volunteers. Motion APPROVED. Amy will coordinate with Meighan about how to best communicate this to the volunteers. Dinner will be provided to volunteers on Thursday night. Sally and Patty will distribute food vouchers to volunteers. Dinner will be provided by S&K Wings food truck..

• Motion made to have General Meeting and Budget and Slate approval at the regularly scheduled WRPC board meeting on May 4th. Motion APPROVED.

• OUSD Golf Tournament on May 7th –Tournament entry fees will be available on the web store.

• Grandparent’s Day – EFO will work with Parent Clubs to better coordinate the next Grandparent’s Day in 2020.

• Bandit Bash will be held on Oct 6. Formal announcement about the event will be made soon.

• Open House will be held on May 17. A Round Table food truck will be selling pizza at the event with 15% profits being donated back to Wagner Ranch.

• Kelsey Wolfmann will be taking over the position of Hosted Party Coordinator.

• Last board meeting will be held on June 4th at Ban Thai in Orinda. Meighan will make reservations for lunch.

• Discussion about who will be taking over lead roles at JumpStart. Current JumpStart chairs will be leaving Wagner Ranch in 2019.

• Meeting on April 23rd to determine which dates the gym is needed during the 2018/19 school year for Family Movie Night, Round Up, Etc.

• EBMUD Trucks will be traveling through school traffic routes. City of Orinda is hoping Wagner Ranch will get involved to fight transportation routes.

**Principal’s Report – Jim Manheimer**

• Site council

• Staff homework review

• Enrollment and staffing—a lot of moving parts

• School Safety – Expenses include Walkie Talkies and magnetic strips for doorways. Secure campus drill on April 16th is postponed because Jim wants to work with Chief Nagel on proper implementation.

• Tinker kits being evaluated for distribution to classrooms and main library.

• Cathy Campbell has been approved for the summer professional development conference in New York. Jim will also be attending.

• Staffing – Leslie Swartz hired as an aide.

• Facilities – Complications with drainage from Camino Pablo onto the hillside above Wagner Ranch. Discussion about how EBMUD trucks may affect this problem.

• OUSD is holding firm on not spending Fund 40 for school improvements until bond measure passes in November. Wagner pushing back to see if we can slurry black tops this summer.

• CA Distinguished School Award – Sleepy Hollow could not apply because of suspension rate. The attendance rates at Wagner Ranch may prevent us from receiving the award.

• Request made to purchase four tickets for CA Distinguished School Awards Ceremony. Jim has invited key players from science program (Lilana, Annalisa Brucker, Liz Headley, and Jim). Tickets not to exceed $750/person. **Total request from PC: $2250**. Motion APPROVED

• Request for $10,114.00to purchase and/or enhance iPads for grades K-2nd. Ten new iPads needed per grade level. Jim will use funds from his discretionary tech fund to purchase. Motion TABLED until Jim can have teachers provide further info as to why needed.

• Question about whether or not EFO should fund STEAM request from David Wilson – we will review topic again at the board meeting in May.

• Garden Work Day on April 14th.

**OFFICER’S REPORTS**

VP Operations

Sally Hua

• Deep cleaning being conducted in the kitchen over the summer.

• Stage in the gym needs to be stripped and waxed.

• Discussion about staff members with high negative balances.

• Bandit wants to use the Nature area. Jim to follow up with Torris.

• Discussed wellness “sugar” policy at Wagner Ranch.

VP Family Connections

Jenny Mathews

• Discussion about what space Spanish program will be using next year. Generally the same space will be available.

• On May 3 the Spanish program will be hosting a fiesta in the gym.

• A’s game family event on Sept 22. Tickets will be available to pick up at Jump Start.

VP Communications

Jill Gibson

Coordinating council report –

• EFO will be using a search firm to find an executive director.

• Goal set to improve communication about Grandparent’s Day and to dial back fundraising message.

• OUSD Strategic Plan—David Schrag reviewed curriculum categories.

• Discussion about volunteer fingerprinting for field trip chaperones.

• Registration will move to an on-line system via the OUSD website.

 Treasurer

Patty Holman

• Budget committee met and reviewed budget for 2018/2019.

• Discussion about accepting checks versus credit card fees. After weighing the pros and cons the

recommendation was made that this year we will continue as usual.

• Next year Mealtime will collect payments online only. No checks will be accepted.

• Debit and credit cards only at Jump start with later or earlier registrations being handled through

RevTrak. Corp matching will be made by checks and exceptions can be made as needed.

Volunteer Coordinator

Ari Hatton

• Several positions have been filled. Still seeking JumpStart coordinators, Webmaster, and School Bus Coordinator.

• Discussion about term obligations of each board position. Each position will have a two year obligation.

**Meeting adjourned at 10:44am.**